



LITERARY ARCHIVES WRITERS' WORKSHOP
DATE: 12 & 13 OCTOBER 2015
VENUE: NAMPOWER CONVENTION CENTRE, WINDHOEK
FACILITATOR: DR. DAVID SUTTON

<i>08H30-08H45</i>	<i>REGISTRATION</i>	<i>RESPONSIBLE PERSON</i>
<i>08H45-09H00</i>	<i>Opening and Welcoming Remarks</i>	<i>Ms. Veno V. Kauaria, Director: Namibia Library and Archives Service (NLAS)</i>
<i>09h00-09h30</i>	<i>Introduction. The global significance of Archives, Personal Papers & Manuscripts (APPM)</i>	<i>Dr. Deborah Jenkins, President of the Section Chairs, International Council on Archives</i>
<i>09H30-10H00</i>	<i>What do we mean by literary archives</i>	<i>Dr. David Sutton Director of Research Projects, University of Reading, United Kingdom</i>
<i>10h00-10h30</i>	<i>Tea Break</i>	
<i>10h30-11h30</i>	<i>Why literary and cultural manuscripts are important for new collecting countries: some examples</i>	<i>Dr. David Sutton Director of Research Projects, University of Reading, United Kingdom</i>
<i>11h30-12h30</i>	<i>How to collect and what to collect, collecting guidelines for Namibia</i>	<i>Dr. David Sutton Director of Research Projects, University of Reading, United Kingdom</i>
<i>12h30-13h30</i>	<i>Lunch</i>	
<i>13h30-14h30</i>	<i>How to work with authors</i>	<i>Dr. David Sutton Director of Research Projects, University of Reading, United Kingdom</i>

14h30-15h00	<i>How to catalogue and make literary work available (copyright issues and ownership)</i>	Dr. David Sutton <i>Director of Research Projects, University of Reading, United Kingdom</i>
15h00-15h30	<i>Tea break</i>	
15h30-16h30	<i>Reflections and recap of the day</i>	<i>With a presentation by Ms. Jennifer Toews, University of Toronto, Canada</i>
	END OF DAY ONE	END OF DAY ONE

Day 2

08H30-08H45	REGISTRATION	RESPONSIBLE PERSON
08H45-10H00	<i>Role of the National Archives/National Library in the preservation of writer's manuscripts</i>	Ms. Ndahambelela Hertha Lukileni – Head of Archives, National Archives; Mr. Charles Mlambo – Chief Librarian, National Library of Namibia
10h00-10h30	<i>Tea Break</i>	
10H30-11H30	<i>Use of literary manuscripts</i>	Dr. David Sutton <i>Director of Research Projects, University of Reading, United Kingdom</i>
11h30-12h30	<i>Challenges of writing; challenges for Namibian writers; and some solutions</i>	Dr. David Sutton <i>Director of Research Projects, University of Reading, United Kingdom</i>
12h30-13h30	<i>Lunch</i>	
13h30-14h30	<i>Issues of donation, purchase and deposit of literary manuscripts</i>	Dr. David Sutton <i>Director of Research Projects, University of Reading, United Kingdom</i>
14h30-15h30	<i>Reflections and recap of the day</i>	Dr. David Sutton <i>Director of Research Projects, University of Reading, United Kingdom</i>
15h30-16h30	<i>Recommendations</i>	
	END OF DAY TWO	END OF DAY TWO